

## **DSWCA – 4/9/19 Board Meeting**

Board members in attendance: Ted, Lily, James, Matt, Chris, Heather, Evan

6:35 – Committee Reports

### **Agenda minutes** from last meeting (3/12)

- Heather first to approve, James second
- Ted comments about the minutes (\*\*\*\*see below\*\*\*)
- Some elements to the argument between board members: what about the magnitude of the outburst (James)? Ted says it's important to note something happened but is concerned about the impact. Matt thinks it's important to note specifically.
- VOTE – Chris approves, Evans approves, James approves, Heather approves, and Ted does not approve. Lily and Matt abstain since they didn't attend mtg.

### **Mailchimp**

- Cool new logo!

### **Website launch**

- Looks great, have some edits including the crime update and adding photos of events such as the Saturday Cleanup and the block party
- What about setting up an hour to actually work on this, and we can use Later.com to schedule posts!

### **Beautification**

- *Saturday Cleanup* – 150 bags, and we got the pickup issues all worked out
- *Fundraiser at Moonshine* - \$260! Please thank them on the social media etc.
- *Sacks Cleanup and Tree Giveaway* – Both on 4/20, ice cream cart is in but maybe we will find another food truck (Lily), all the trees have been claimed, we have a waitlist that should come later in the day.
- *Community cans* – No update for now

**Zoning** – no business

6:50 PM

### **Fundraising**

- *Philadelphia activities fund* – council members can give out \$\$\$, it looks like EPX got around \$1500 dollars. May 1<sup>st</sup> is the deadline! The issue is what we can use that money for, so we have to look into it. (Leon from EPX check-in, a volunteer named Mike Chao volunteered to help out)
- *AARP Community challenge grant* – look into it
- *Home Depot Grant* – look into it

7:00 – Board Business

\*~\*Welcome Morgan\*~\*

7:05 – New Business

### **Speaker Ideas**

- Delaware River Redevelopment Corp – Wash Ave update
- “Friends of” for schools
- Streets Dept and info about street sweeping

### **Future Events**

- Fall cleanup in August for block captains with fundraiser
- Labor day block party / 4<sup>th</sup> of July on Lawrence street / Sacks or Jefferson
- List of organizations → put it on the share drive and let’s email each one

7:14 – Motion to Adjourn by Chris

Second by James

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\*\*\* Ted Savage Statement on Agenda Minutes of 3/12 Mtg

Those of us who attended the meeting last month recall the angry outburst by a member and heated exchange that occurred. I condemned it then, and I do so again. In fact, the president correctly ruled the member out of order.

DSWCA is not only a private corporation, but also one approved by the IRS under section 501(c)(3). We must adhere to accepted parliamentary and other recognized standards.

Minutes are an official record of actions the board took at a meeting, not a record of everything that was said. They serve a historical purpose. They also serve a legal purpose. They document our actions and our adherence to the proper procedures and our bylaws. Further, minutes are discoverable in litigation. We must be careful about what is included and what should be excluded.

These proposed minutes are inappropriate at best. According to virtually all authorities, the minutes should include the name of the group that is meeting; the date, time, and place; the names of the board members in attendance; the agenda; and all actions. The minutes should not include direct quotations. Details of discussions are not only unnecessary, but they should not be reported, especially who said what. Minutes are public documents to report what our board does, not all that was said at a meeting.

We are presented with a perfect example of why attempting to report discussions in minutes should be avoided. These proposed minutes are incomplete and inaccurate. If there were a real, legitimate need to report a discussion, the entire discussion should be reported to present a complete, unbiased record. These minutes fail to include remarks made not only by the person who initiated the discussion, but those made by another civic member in attendance, the president, me or by the secretary herself. Whether or not the discussion was appropriate is absolutely of no consequence.

Finally, these proposed minutes raise the issue of a conflict of interest contrary to accepted standards and in violation of our bylaws. The complaints and accusations made were directed about the secretary herself. To avoid at least the appearance of a conflict of interest, she should not have included the unnecessary discussion at all, she should very briefly mention the outburst, or she should report all that was said. Of course, without a recording device, of course, she could not be expected to report the entire exchange accurately.